

## **Cancellation/No Show Policy**

We understand that there are times when you must miss an appointment due to emergencies or unexpected obligations. However, we ask that you call our office at least 24 hours in advance to cancel or reschedule. If you need to cancel a Monday appointment, please contact our office Friday by 2:00PM. We want to spend as much time with our patients as possible, and appointments are scheduled in hour long blocks. If you cancel your appointment ahead of time, that gives another patient the opportunity to take that appointment instead of waiting longer to be seen. Conversely, if you are waiting for an appointment, we would like to offer you the first available if someone cancels. If there is no call to cancel or reschedule and you do not show up for your scheduled appointment, you will be billed a \$50 fee.